

# Litfest Places of Poetry Northwest — Terms and Conditions

## Status of these terms and conditions

1. When you enter a poem for the Litfest Poetry and Places North-West Project (“the Project”) you are confirming that you have read and agree to be bound by these Terms and Conditions.
2. These terms and conditions are governed by English law and take precedence over any local rules or laws pertaining to the same subject matter.

## How to enter

3. All poems must be submitted online via <https://litfest.org> (“the Website”).
4. By entering a poem, the person submitting (“the Participant”) acknowledges that their submitted poem will be published on the Website as part of the Project.
5. No responsibility is accepted for poems that do not fit the Submissions Criteria (see below), and these poems will not be published on the Website.

## Submissions Criteria

6. Participants may submit up to three poems
7. Poems must be about or somehow related to any of Lancashire, Cumbria or the Forest of Bowland.
8. Poems must be written primarily in English (a few words in other languages are permitted).
9. Poems may be written by the Participant or by a third party, as long as authorship is clearly indicated on the Submissions Form.
10. Participants warrant that:
  - (i) the Submission does not violate any laws of any country or infringe upon another party’s trademark or copyright or other intellectual property right
  - (ii) the Submission contains nothing obscene, defamatory or libellous nor is in any other way unlawful.
11. By submitting to the Project under these terms and conditions, each Participant indemnifies Litfest against any loss or damage resulting from the submission(s), their associated activity and any breach of any warranty.

## Acceptance Criteria

12. Litfest reserves all rights to reject poems which it considers in any way unsuitable for publication.
13. Litfest reserves all rights to reject a poem if publishing it would violate English copyright law.
14. Every Participant is fully responsible for the consequences of providing false/misleading information.
15. Any poem that is plagiarized or accompanied by false information will be rejected from the Project.

## Poem Judging and Selection

16. Of the submitted poems, Litfest and associated judges will select a small number of pieces to be a part of a “Poetry and Places” festival event, taking place on Saturday 20 March 2021 (“the Event”).
17. By submitting a poem to the Project, Participants acknowledge that the poem will be considered for selection to be read at the Event by the Participant.
18. All submissions will be judged and selected Participants will be contacted via email prior to the Event.
19. Event participation is optional and contingent on the agreement of both Litfest and the Participant.
20. Any decision of Litfest and associated judges in respect of matters to do with the Project will be final and no correspondence will be entered into unless initiated by Litfest or associated judges.

## Submissions Open Date, Close Date and Judging

21. Poems may be submitted from 00:01 GMT, 8 Feb 2021 until 23:59 GMT, 8 March 2021.
22. Participants may cancel their submission by emailing Litfest ([info@litfest.org.uk](mailto:info@litfest.org.uk)) at any time, in which case Litfest will undertake to remove the poem from the Website within three working days.

## Copyright, privacy, and liability

23. Copyright of all submitted poem(s) remains with their original authors.
24. If the poem submitted is written by the Participant, the Participant grants a worldwide, royalty-free, irrevocable licence to Litfest for use of the poem as part of the Project, including on the Website and through other channels as Litfest deems appropriate (including but not necessarily limited to social media channels).
25. By submitting to the Project, Participants warrant that the personal information provided on the submissions form and in any subsequent dealings with the Project is accurate.
26. Personal information will only be used in administering the Project. When you provide this information you are giving your consent for it to be used for this purpose. Litfest will handle personal information in accordance with the provisions of English law, and will only retain your personal information for as long as is necessary for the purposes set out in these Terms and Conditions.
27. If you wish to be informed what personal information we hold about you, or if you want it to be removed from our systems, please contact us at [info@litfest.org](mailto:info@litfest.org).